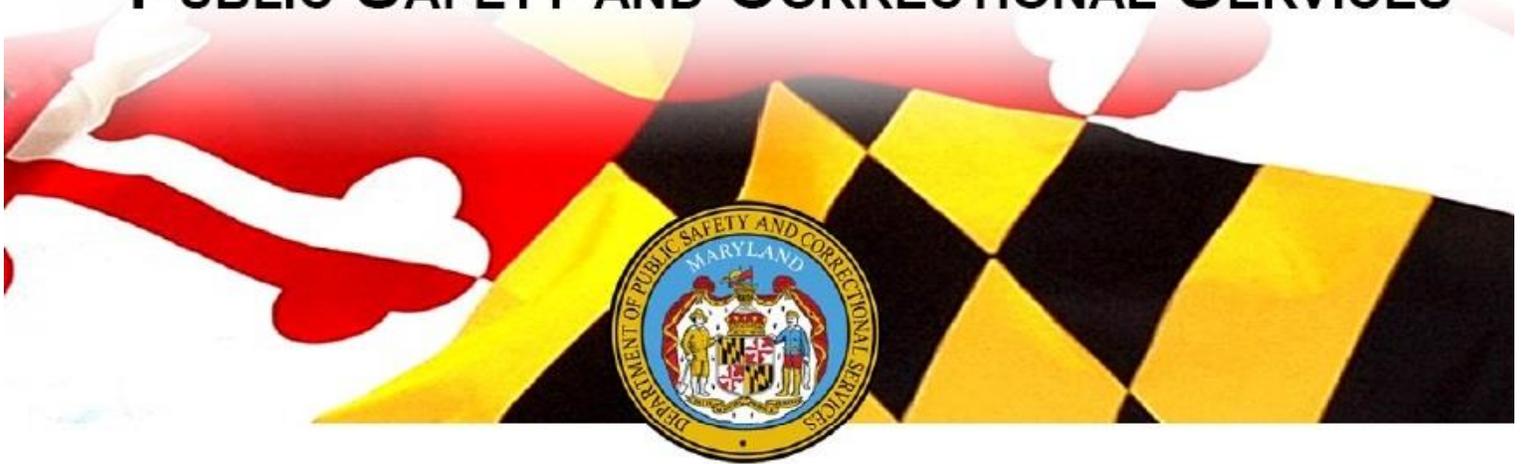


MARYLAND DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES



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Maryland Correctional Training and Standards Commission at The Public Safety Education and Training Center

The Maryland Correctional Training Commissions provide comprehensive, integrated training, and organizational development through collaboration with all stakeholders to ensure compliance of the regulations and standards mandated by law. We are currently seeking an

Executive Director of the Maryland Correctional Training and Standards Commission

Location: 6852 4th Street, Sykesville, MD 21784

Salary/Wage: \$39,402- \$57,000

Employment Type: **Part-Time**

Job Category: Skilled Service

Educational Level: Bachelor's Degree

Career Level: Experienced Administrator

Description

Lead, Transform, Excel! We are seeking a qualified individual to serve as an Executive Director of the Maryland Correctional Training and Standards Commission. You will be responsible for the leadership, guidance and direction of the Correctional Training and Standards Commission. The Commission is responsible for certifying and regulating training for all law enforcement professionals across the state of Maryland. The Executive Director is responsible for the advancement of the Commission's articulated mission, vision and values as they relate to achievement, the law, and the stated objectives.

Key Responsibilities:

- Lead, direct and administer the operations of the Maryland Correctional Training and Standards Commission
- Administer and enforce the regulations of the Commission with all Maryland law enforcement agencies
- Bring fourth issues regarding regulations of the Commission with all Maryland law enforcement agencies
- Direct the administrative functions for the Commission so as to comply with Maryland public meeting laws and the mission of the Commission
- Direct training development for law enforcement agencies to comply with Commission mandates and to enhance the professionalism of agencies
- Direct, administer and inspect training for all functions within law enforcement to enhance effectiveness, efficiency and professionalism of law enforcement personnel
- Consult with the Chair of the Commission
- Consult with public safety leaders and organizations throughout Maryland to ensure training and community outreach needs are being met and that developing training needs are identified
- Coordinate with the Executive Director, Maryland Public Safety Education and Training Center
- Coordinate future training needs to include curriculum development, planning, fiscal impact, instructional locations and technological needs
- Maintain national affiliations that impact areas of hiring and training for law enforcement agencies
- Consult with agency leadership on a regular basis
- Consult with agency leadership regarding any legislative proposals pertaining to the Commission

Minimum Qualifications:

- A Bachelor's degree from an accredited four year college or university in criminal justice or criminal justice related field
- Three years of documented administrative management experience
- Excellent project planning and creative problem solving skills
- Experience working in a team-oriented, collaborative environment

Further Instructions:

To apply, e-mail your resume and (optional) cover letter to the following: dpscs.career@maryland.gov

Refer to the position of: “**Executive Director, Correctional Standards Commission**” in the subject line and on all correspondence

Resumes will be accepted until: **November 11, 2016**

The provisions in this bulletin do not constitute a contract, express or implied, and any provisions contained in this bulletin may be modified or revoked without notice.

We are proud to be an EEO/AA employer Minorities/Females/Disabled/Veterans. We maintain a drug free workplace and perform pre-employment substance abuse testing.